



GEARs Board Meeting Minutes DRAFT

January 8th, 2019; 5:30-7:30 PM, Stellaria Building, Eugene, Oregon

Recorded by Angela Long, Secretary

Board Members Present

Larry Diffie, President; Max Rosenberg, Treasurer; Angie Long, Secretary; Karen Goodwin, Member-at-large; John Reidy, Member-at-large; Jim Wilcox, Member-at-large; Darcy Dillon, Member-at-large; Bob Beals, Member-at-large; Mike Cantrell, Administrator (ex-officio)

Guest Gwen Jaspers

President Larry Diffie called the meeting to order at 5:40 p.m.

1. Approval of prior meeting minutes

Motion: Angie motioned, and it was seconded to approve the December meeting minutes with two editorial changes.

Vote: Unanimously approved.

2. Guest Gwen Jaspers Regarding Tree Removal in Cottage Grove

Eugene cyclist Gwen Jaspers brought the following to the GEARs Board's attention:

There is a proposal by Lane County Transportation Department to take down 61 trees along Sears Rd. (in rural Cottage Grove) between Mohlitar Ranch Road and Row River Road. Gwen Jaspers was one of two members of the citizen Transportation Advisory Committee who voted against recommending the proposal to the Lane County Board of Commissioners, but it passed with three other votes. It is on the agenda of the board's February 12 meeting, with a second public hearing scheduled for 1:30 p.m. that day.

The reason the county wants to remove the trees is because between 2010 and 2016, Sears Road has had six one-vehicle accidents, one of those a fatality, all involving trees. All, apparently, also involved speeding, distracted, or under the influence drivers. According to Gwen Jaspers, lowering the speed limit is a long process with ODOT that usually results in the speed staying the same, in this case, 55mph.

Lane County has the most traffic deaths of any county in Oregon. The county's most immediate goal therefore is to reduce traffic deaths.

The Transportation Department's plan to take out the trees to create a 'clear zone' of four to five feet on each side of the road. This readies the road for shoulders they are planning for 2022. Lane County staff sees the shoulder as a way for a distracted or speeding driver to gain control of the car and get back in the lane, thus avoiding hitting a tree. Some residents see this as an invitation for even higher speeding by vehicles and a more dangerous road to cross on foot.

Gwen Jaspers indicated that an idea has been circulating regarding how to make the road (or the two-mile stretch of the road) a bicycle byway or boulevard. Could Sears Road perhaps become part of a longer already established bicycle 'route' from Eugene/Springfield to Dorena Lake? Could there be a bike tourism argument in keeping the trees on Sears Road, thereby keeping it beautiful and encouraging low key traffic?

Action Items:

- Jim Wilcox will investigate the situation and will email recommendations. The hearing is unfortunately the same night as the February Board meeting.
- Gwen Jaspers was invited to become a member of GEARS.

3. Treasurer's Report- Max Rosenberg

a. December Treasurer's Report

GEARs TREASURER'S REPORT FOR DECEMBER 2018
Prepared by John Hofer and Max Rosenberg, January 6, 2019

GEARs net revenue in December 2018 was -\$551

Monthly revenue: \$224, all from membership dues

Monthly expenses: \$775, mostly for club administrator, annual meeting expenses, and other normal and ordinary club expenses.

See attached Consolidated Year-End 2018 Income Statement for details.

Year to Date Results

GEARs net revenue for 2018 was -\$828.

Year to date Revenue: \$32,419

Year to date Expenses: \$33,247

Current Account Balance

\$24,556 (including net unpaid/outstanding), a decrease of \$835 from year end 2017, reflecting the negative net income recorded through December 2018.

b. Financial Plan

Max presented a draft financial plan with the following general principles:

1. There are preapproved budget items so that the administrator can spend after the Board preapproves the budget.
2. The budget is presented by the Treasurer by February of each year
3. The bRamble Manager will propose a budget. The bRamble budget will be pre-approved by the Board, and therefore the bRamble manager and the GEARS administrator will be able to make appropriate expenditures without direct involvement of the treasurer, up to a certain amount.
4. The policy will provide a framework to resolve budget disputes, if any arise.
5. Roles and responsibilities are well defined
 - a) The Administrator is responsible for all GEARS financial transactions except the Administrator's monthly fee
 - b) The President is responsible for paying the Administrators' monthly fee as well as serves a back-up role to the Administrator. The President is responsible for other GEARS financial transactions if the Administrator is unable to perform them.
 - c) The Treasurer has custody of and access to the GEARS financial accounts, but not execution of the payment of monies, (i.e., will not sign checks, make

debit card or on-line purchases, cash withdrawals, nor will make deposits into and transfer money to and from GEARs financial accounts).

There was discussion relating to presidential authority, minor edits, and formatting of the document for ease of navigation.

Action Items:

- Max will work on the provision regarding Presidential Authority
- Editorial changes such as numbers for all provisions and spell check.
- There is agreement by the Board to use this approach in principle until fully approved in February.

c. 2019 Budget Proposal

- i. Max presented the preliminary calendar year 2019 budget; several items are indicated as pre-approved items, including the administrator fee, filing fees, insurance, equipment and storage, PO box, and office expenses.

Motion: John moved and it was seconded to authorize the pre-approved expenses.

Vote: Approved unanimously.

- ii. \$1,275 is earmarked for charitable giving from the 2018 bRamble
1. Safe Routes to School (\$500)
 2. Adaptive Recreation (City of Eugene) (\$500)
 3. Center for Appropriate Transport (CAT) (\$275)

Motion: Karen moved, and it was seconded that GEARs pay the charitable giving as proposed above.

Discussion

- Darcy: Reduce the amount by \$50
- CAT was already paid \$225; the additional \$275 will bring the total to \$500
- Adaptive Recreation provides volunteers and the Hilyard Center

Vote: Approved unanimously.

Motion: Max moved and it was seconded that the 2018 bRamble charitable giving be included in the 2019 bRamble budget as last year's expense.

Discussion:

- Proposal that a new motion be forwarded to allocate the 2018 charitable giving from the 2019 GEARs budget and that the 2019 bRamble budget include charitable giving going forward.
- The Board decided to vote to defeat this motion so that a new motion could be proposed.

Vote: Defeated, 6 votes to 2

Motion: Angie moved, and it was seconded to allocate the 2018 charitable giving from the 2019 GEARS budget and that the 2019 bRamble budget include charitable giving going forward.

Vote: Approved unanimously.

Motion: John moved, and it was seconded that two GEARS accounts (bRamble and Education) be combined into the main GEARS account.

Vote: Approved unanimously

4. Advocacy – Jim

Jim is working to arrange for the pizza lunch for the city street sweeping crew.

5. Committee Reports

a. bRamble Standing Committee: Karen Goodwin

- i. The bRamble report and preliminary budget was provided
- ii. The Committee is meeting frequently, and decisions are being made
- iii. The date is set for Sunday, August 4.
- iv. The GEARS website has been updated with the date.
- v. Start location, rest stops, and routes are still to be determined.
- vi. The Community Ride will be shifted to May for National Bicycling Month. This provides a launching pad for announcing the bRamble to the community.
- vii. Karen has been named the bRamble Manager. Other roles and responsibilities are being determined.

b. Education Committee

- i. In lieu of educational programming, there will be a potluck in February
- ii. Obsidians are interested in collaboration with GEARS in the future

c. Ride Committee–Mike Cantrell

- i. Len's offer to incorporate his shop's Wednesday Ride into a GEARS ride to start in the spring is still under discussion.
- ii. The Ride Committee will meet January 25, in the morning. Board members are welcome to join.
- iii. Mike will be combining the three Google email lists into one main list in January. This list will be named "Gather n Go. Participants must sign up to receive notices from this group, even if they were previously in one of the other groups.

6. Administrator Report – Mike Cantrell

- b. No report due to time constraints.

7. Pending Business - Status of action items

- a. Board Member photos and bios have been placed on the GEARS website.
- b. The French Connection – Update to be provided at the next meeting.
- c. Amazon Prime Non-Profit Beneficiary – Update to be provided at next meeting.
- d. Strategic Plan update – meeting with Dr. Farmer
 - i. Bob, Karen, and Larry met with Pam Farmer, facilitator

- ii. She is willing to accept what the Board is willing to pay her. Her usual costs: \$1,200 for a half day. She indicated that she would take an offer, and would write off the rest as a charitable donation.
- iii. Board Commitment would be two hours on two different days
- iv. February is the likely timing.

Motion: Karen moved, and it was seconded to approve \$300 for strategic planning budget, plus a membership to GEARS.

Vote: Approved unanimously.

- e. Vice President/Education
No report.
- f. Fund Raising
No report.
- g. Executive Board
Larry suggests that there be no Executive Board meetings so that all discussions happen with all Board members present. There was general consent by the Board to move in that direction.
- h. Travel Lane County – Larry will learn how to use their website to upload photos, videos etc. Larry will use the GoPro to begin documenting GEARS rides.

8. New Business

No discussion.

The meeting was adjourned at 8:15 pm.

Next Meeting – February 12th, 2019, 5:45 p.m.