

GEARS BOARD MEETING, NOVEMBER 4th, 2015. Keystone Café

PRESENT: Nancy Brandenfels, Steve Hecker, Ray Linneman, Mike Cantrell, Mel Huey, Lyn Gilman-Garrick, Judy Duff, Jim Wilcox, Lynda Christiansen, Bonnie Richmon

MINUTES: Amended to say Steve will speak with Al Mungo, motion made by Mel, seconded by Judy

TREASURER: Judy reported balances of \$7,403.79 in Gears account

\$20,636.42 in Education account

Steve questioned why we have 2 accounts, Mel responded that it keeps track of bRamble monies, and education funds, keeping each clear. Ray noted he prefers 2 accounts to assure bRamble income is not used for club expenses, that in and out expenses and donations are clear. Steve noted that as Treasurer, Judy can make adjustment recommendations.

Jim recommended we have an audit of accounts annually and this will be discussed at the December meeting.

BRAMBLE FUNDS: Mike presented a list of expenses paid for the 2015 bRamble, totaling \$9,428.62, money collected \$14,520.08 Net gain \$5,091.46

There was agreement that we must be clear about where profits go, and Steve noted donation is important. We have given \$1,000 to Safe Routes in 2014, as well as contributions to the Diversion Program and Adaptive Recreation.

JERSEYS: Steve said there have been requests for jerseys, though unsure if for Gears or bRamble. In the past, Richard Hughes worked hard to get 50 preorders for Gears jerseys, he purchased 75, and Virginia sold remaining jerseys through Paul's Bike Shop

ANNUAL MEETING: To be held December 1st at Washington Park for which we will pay \$45/hr. Mike will write an article for the website asking for candidates for board positions to submit applications by November 15th

ADMINISTRATIVE: Having the monthly ride schedule published by month start was agreed to be very important, and Steve noted the schedule is our public face. Jim recommended we resolve barriers to prepare the schedule. Lyn noted this is part of the administrative role, perhaps a committee can assist. Steve said at new board orientation; consider asking an at large person to do this.

NOMINATING COMMITTEE: Gary, Mike, Steve, Lynda agreed to serve on this. Steve raised the question of how to communicate with the membership; he will direct Mike to send a Newsletter Extra announcing the Annual Meeting election and program. Candidates for board positions will be asked to submit application by November 13th, with on-line voting to begin November 16th. Nancy will also put the information on Facebook or Google. At the annual meeting trophies will be given. It was agreed that Paula will receive the Volunteer of the Year award for all she has done for the club this year.

MEMBER SURVEY: Jim noted it is important that to be effective, survey must not simply be a complaint session. Lyn noted a good survey requires good preparation to have it be effective. Motion made by Lynda, seconded by Judy, to move for an effective survey to be discussed at the next board meeting.

BRAMBLE COMMITTEE: Presently Mel, Paula, Mike, Nancy, Dana, Steve

Steve noted that by the next meeting, it should be clear who is in charge of this committee. Lyn suggested the board should receive a monthly bRamble report, and this was moved by Steve, and seconded by Judy. Jim proposed a project management outline/flow chart and he will help Mike prepare this. Steve said the committee should have an idea of what defines success for the bRamble, and also noted the new board should decide how much control of the bRamble belongs to the Board and how much to the committee.

PROJECTS AND EMAILS:

Moonlight Mash: Steve said Al is happy with the 6 months support we have given, and wishes to talk to the board about future support

UO Fall Transportation Day: Mel said they talked with a lot of students, talked up our merchant discount program. Judy said there was a lot of interest in maps and conversation about biking in Eugene.

Gears membership donation request: Ray Hull is preparing a bicycle package for the Science Factory and has requested our donation. Mel moved, Judy second that we contribute a bRamble entry, moved. Steve will notify Ray of our donation

TOURING CLASS: Jim has proposed teaching a Touring Class for Gears. This will be discussed at a future meeting.

STORAGE UNIT: our unit has been donated and the new owners have asked how we qualify for this free service. It was noted this was originally obtained under the BTA umbrella and Mike will work with Richard to draft a letter to the Storage Unit owner.

TRANSITION to new board: Steve said we will have orientation for the new board prior to the January meeting, which he will host, and invite both new and old board members to attend.

NEW BUSINESS: Bonnie said she has asked Mike to cash her membership cheque several times, without success. Steve said he will add this to his list of items to discuss with Mike.

NEXT MEETING: December 2nd

Meeting adjourned 7:14pm

Respectfully submitted,

Lynda Christiansen, Secretary.